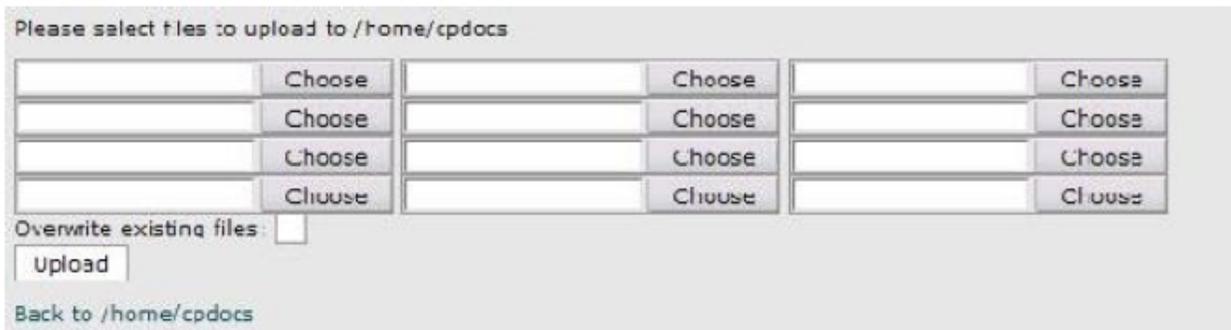


## Uploading file to your website in cPanel

### Overview

For your site to show up on the internet, it needs to be present in your site's public\_html directory. You can use the FILE MANAGER to upload files to this directory, and to other directories by using the Upload file(s) option.

1. To access the FILE MANAGER, click on the icon above the words *File Manager* on the main screen of your cPanel interface.
2. Click on the words *Upload File(s)*.
3. Click on a box marked *Choose*:



Please select files to upload to /home/cpdocs

	Choose		Choose		Choose
	Choose		Choose		Choose
	Choose		Choose		Choose
	Choose		Choose		Choose

Overwrite existing files:

Upload

[Back to /home/cpdocs](#)

4. Select a file to upload from the pop-up window by clicking on it.
5. Click on the *open* button and the window will disappear.
6. Repeat steps 3 through 5 to prepare more files to be uploaded.
7. When the list is full or you have no more files to upload, click on *Upload*. You will be brought back to the FILE MANAGER in the directory you have uploaded the files to.

NOTE: If the upload was successful, the following will appear (except filename.extension will be the name of the file(s) you have uploaded):

*Upload Status filename.extension (filename.extension): upload succeeded.*

## **Troubleshooting**

If files are not getting uploaded, check the *overwrite existing files* box. Note: this will replace files even if they are newer than the files you are uploading.