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This feature allows a copy of any email sent to one address to be forwarded to another address. This lets you use one account to check mail sent to several email addresses. You can also discard email or send (pipe) mail to a program.

Please note that any email account with Box Trapper enabled should use the *Box Trapper Forward* List feature.

To view forwarders for a specific domain on your account, click the *Managing* menu and choose the domain for which you wish to set forwarders.

How to add Email Forwarders in cPanel

1. Login to your cPanel control panel
2. Click on the "Forwarders" icon
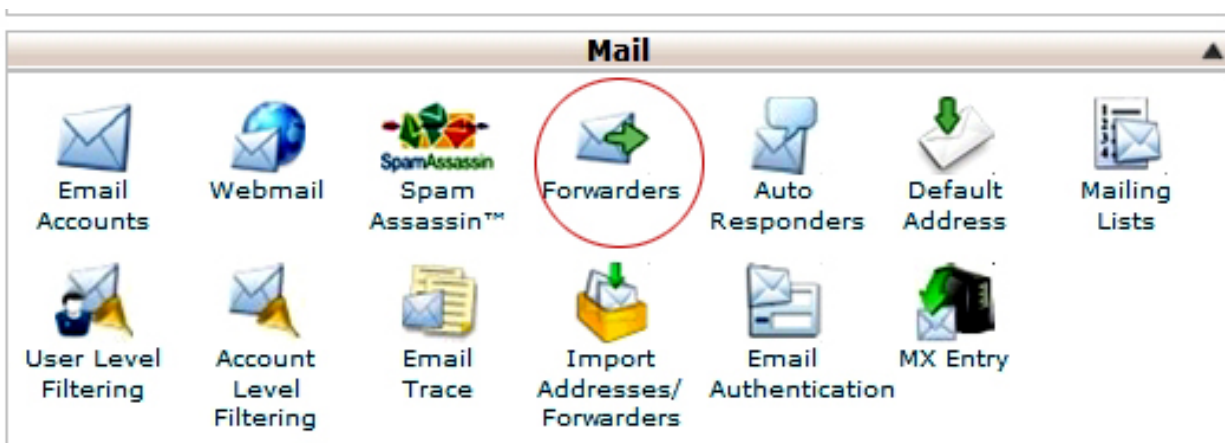
To add a mail forwarder:

1. Click *Add Forwarder*.
2. After *Address to Forward*, type the address whose email you wish to forward. Be sure to select the correct domain from the drop-down menu.

3. Select 1 of 5 options:
    o **Basic options:**
        ▪ To **forward** mail, click *Forward to email address* and type the address to which mail should be forwarded.
        ▪ To **discard** incoming messages and automatically **send a failure notice** to the sender, click *Discard with error to sender*.
    o **Advanced options:**
        ▪ To **forward mail to a system user**, click *Forward to a system account* and type the appropriate username.
            ▪ 🖉**Note about system users:** This field will accept the username of any user on the server. The user can check this account using either a shell login, or by POP3/IMAP, using the authentication credentials he uses to access the cPanel interface or a shell prompt.
            ▪ ⭐**Important:** This account does **not** have a public-facing email address.
        ▪ To automatically **forward messages to a program**, define a path to the program (for example, /home/$utility) in the *Pipe to a Program* field.
        ▪ To **discard** incoming messages **without sending a failure notice**, click *Discard (Not Recommended)*.
            ▪ ⭐**Important:** This option is not recommended, because the sender will be unaware that the delivery failed.
4. Click *Add Forwarder*.

To view the route a forwarded message takes, select *Trace* in the list of forwarded addresses. This makes it possible, for example, to locate a mail routing error.

⭐**Important**: If you wish to forward mail to another account *without* receiving mail at your cPanel account, simply create a forwarder from an address that does not have a corresponding account in cPanel. Alternatively, if the account already exists, you can delete it in cPanel. Afterward, all mail will be forwarded to the destination you have configured using the *Forwarders* feature.

If you do not delete the cPanel account whose mail is being forwarded, then both accounts will receive mail.