

How to add a Sub-Domain in cPanel

1. Login to your cPanel control panel
2. Click on the "Subdomains" icon



A subdomain is a subsection of your website that exists as a subdirectory in your `public_html` folder. Subdomains use a prefix in conjunction with the domain name. For example, if the registered domain name was `example.com`, the subdomain will be `prefix.example.com`.

It is important to remember that it takes time for the subdomain to become recognized by other computers on the web. Visitors will not be able to view your subdomain immediately; the process takes anywhere from 2 days to a week.

Subdomains can be useful for creating unique user accounts for "vanity domains." This is helpful if, for example, you have a blog, or any other type of website that uses a domain specifically titled for a user.

[Add a Subdomain](#)

To create a subdomain:

1. Enter the desired prefix in the *Subdomain* field.
2. Select the desired main domain from the pull-down menu.
3. Enter the home directory for the subdomain into the *Document Root* field.
 - This directory will be where files pertaining to the subdomain will be placed.
4. Click *Create*.

To open the subdomain's main directory with the File Manager:

- Click the link under *Document Root* that corresponds to the subdomain you would like to view in the *File Manager*.

Enable or Disable Subdomain Redirection

To enable or disable redirection of a subdomain:

1. Click the *Manage Redirection* link corresponding to the subdomain you wish to manage. cPanel displays a new screen.
2. If you wish to redirect the subdomain, enter the link you would like to redirect the subdomain to in the available text field.
3. Click *Save*.
4. To disable the redirect, click *Disable Redirection*.

Remove a Subdomain

To remove an existing subdomain:

1. Click the *Remove* link corresponding to the subdomain you would like to remove. cPanel displays a new screen.
2. Confirm that you would like to remove the subdomain by clicking *Yes*.
3. To keep the subdomain, click *No*.